



EQUIPMENT LOAN ACCOUNTABILITY AGREEMENT

The DuPage County ACT-SO program offers a limited selection of equipment available for loan to students in need. This accountability agreement outlines the terms and conditions that govern the lending of this equipment to students and their families.

Terms and Conditions

A. Purpose of the Loan

DuPage County ACT-SO provides students with exclusive access to loaned equipment for use specifically related to the DuPage County ACT-SO program. This equipment is designated solely for the student identified in this document and is intended for activities associated with their DuPage ACT-SO project(s). Sharing this equipment with individuals not specified in this agreement is strictly prohibited.

B. Responsibility

The student is responsible for the equipment during the entire loan period. Appropriate measures should be taken to prevent damage and theft. Accountable Family Member(s) acknowledge responsibility for any damage to the equipment, whether accidental or intentional, while in the student's possession.

C. Acceptable Use and Care

The Student and Accountable Family Member(s) acknowledge that the equipment is designated exclusively for activities associated with the Organization's program. Any personal use, participation in activities unrelated to the program, downloading unauthorized software, or accessing non-educational websites will be considered a violation of this agreement and may result in the revocation of equipment loan privileges.

The Student and Accountable Family Member(s) commit to using the equipment responsibly and appropriately. Students and their Accountable Family Member(s) are prohibited from making any modifications or repairs to the equipment without prior consent from the Organization. Both the Student and their Accountable Family Member(s) share responsibility for the proper care of the equipment. Equipment must be returned in the same condition it was received, taking into account reasonable wear and tear.

D. Notification Procedures for Damage or Loss

In the case of damage or loss, the designated Accountable Family Member(s) must promptly inform the Equipment Coordinator at equipment@dupageact-so.org.

For instances of theft, the Accountable Family Member(s) should notify the Equipment Coordinator and file a police report without delay. Please send copies of the police report to both chairperson@dupageact-so.org and equipment@dupageact-so.org.

E. Liability Waiver

DuPage County ACT-SO does not assume responsibility for any data loss or damage that may occur during the use of laptops or other equipment while in the student's possession.

F. Equipment Loan Period

Students must return borrowed equipment to the Equipment Coordinator at the local competition by the designated return date. If a student wins a Gold Medal locally, the loan period is automatically extended until the end of the National Competition. National ACT-SO competitors are required to return borrowed equipment within 7 days after returning from the competition.

G. Return of Equipment

The equipment should be returned to the Equipment Coordinator in the same condition it was received. Failure to return the equipment on time may result in penalties, including being barred from future equipment loans.

Signatures

By signing below, the Student and their Accountable Family Member(s) acknowledge that they have read, understood, and agree to the terms and conditions of this Equipment Loan Agreement.

Student name (<i>please print clearly</i>)	Student signature	Date
Accountable Family Member name (<i>please print clearly</i>)	Accountable Family Member signature	Date
Accountable Family Member name (<i>please print clearly</i>)	Accountable Family Member signature	Date