If you have already registered for the Chico Senior Softball season but need to update some of your registration information, then please follow these steps.

**Note #1:** The images shown here were taken from a Windows computer using the Firefox browser. If your using a different device or system, you'll need to determine how to perform each step on your device and/or browser.

**Note #2:** This example shows how to update your "Playing Time Restrictions", but these steps can be used to update other fields also.

1. **Login:**
   - Go to the Chico Senior Softball homepage and select the "Login" link in the upper right as shown here in Figure 1 below.

Figure 1: CSS Homepage

   - Log into your CSS Player account via the Login dialog box shown in Figure 2.
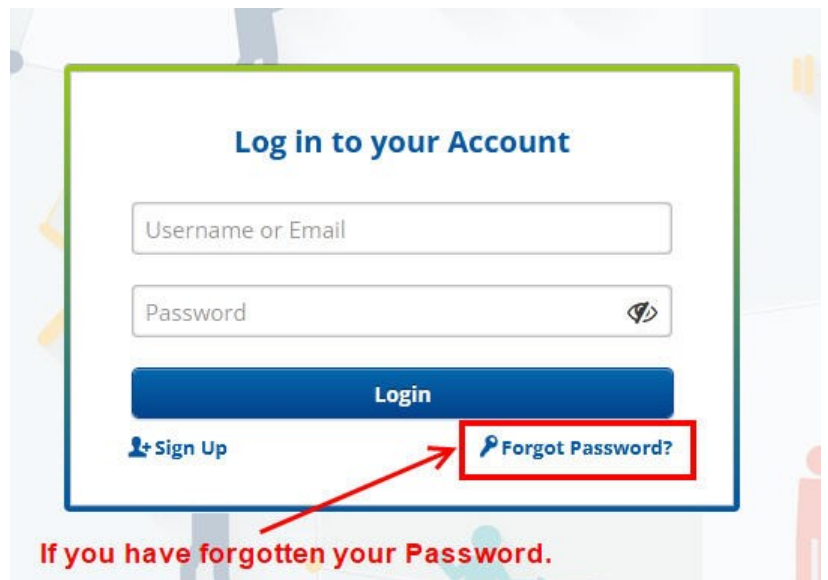   - Use the "Forgot Password?" link in the lower right if you have forgotten your password.

Figure 2: Login Dialog Box

## 2. **Select Registration:**

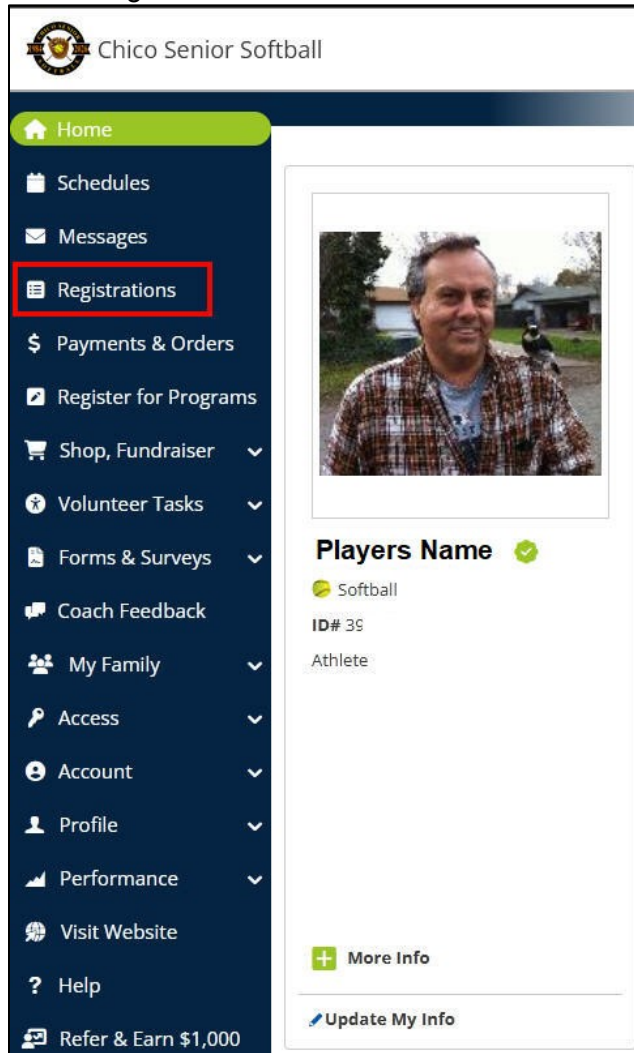- Once in your Player Account select the "**Registrations**" option in the left menu as shown in Figure 3.



Figure 3: Registrations

You will then be taken to your "**My Registrations**" page, example shown in Figure 4.

- Find the registration/season you want to make an update for and select the "**ID**" number to access that registration.
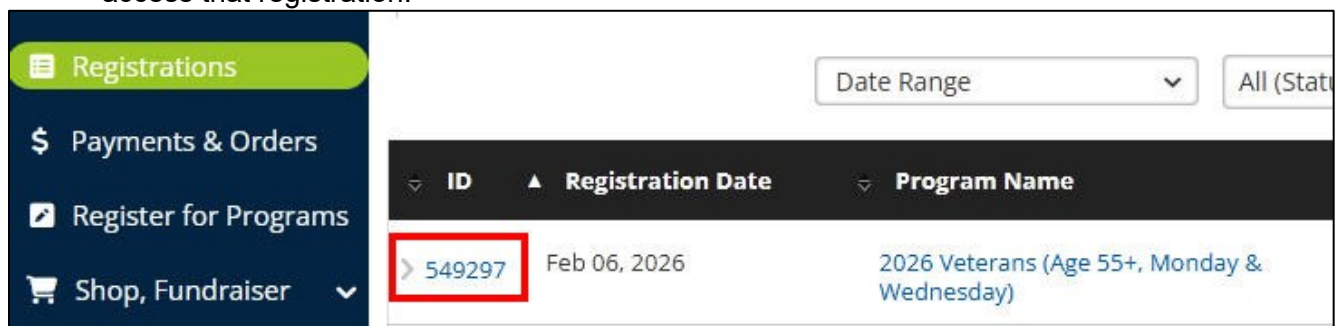


Figure 4: Player Registrations Page

### 3. Update Your Info:

- Once in your "**Registration Area**" find the section you want to update and select the "**Edit Pencil**" next to the section title to enter into Edit mode, see Figure 5.



Figure 5: Find Section to Update

- Update your information as needed then select the "**Update**" button near the bottom when you are done making all your updates, see Figure 6.



Figure 6: Update as Needed