

**WEST SPRINGFIELD CREW BOOSTER CLUB**  
**Board of Directors' Meeting Minutes**  
**8/5/2025, Rozier Household**

**Board Members**

Office	Name	Present	Office	Name	Present
<a href="#">President*</a>	Amy Rozier	YES	<a href="#">Publicity/Comms</a>	Allison Baker	NO
<a href="#">VP Admin*</a>	Erica Fortin	YES	<a href="#">Regatta Support</a>	Sara Collins	NO
<a href="#">VP Operations*</a>	John McNamara	YES	<a href="#">Transportation</a>	VACANT	
<a href="#">VP Ways/Means*</a>	Jen Riordan	YES	<a href="#">Novice Rep</a>	Chad Beers	NO
<a href="#">Treasurer*</a>	Melissa King	YES	<a href="#">Team Liaison</a>	Brittany Warren Bumper Warren	YES YES
<a href="#">Secretary*</a>	Christina Bassi	YES	<a href="#">Spirit Wear</a>	Gretchen Alemian	NO
<a href="#">Coaches</a>	Mark Sean	NO NO	<a href="#">Away Regatta</a>	David Matvay Elisha Matvay	YES YES
<a href="#">Captains</a>	Naomi Jake Lillian Ella Cooper Charlotte Aiden		<a href="#">Dining Out</a> <a href="#">Raise Right</a>	Christina Kelsh Christy Brown	NO NO
<a href="#">Leaf Raking</a> <a href="#">BINGO</a>	Jen Riordan Erica Catterall	YES NO	<a href="#">Launches</a> <a href="#">Scholarship</a>	Jon Waller Anissa Craghead	NO NO
<a href="#">Volunteer coordinator</a>	Dana Baer	YES	Stotesbury Grill Lead	Greg Alemian	NO

*\*denotes six Executive Board Members, need 4 to start an official meeting*

The President called the WSCBC Board to order In-Person at **7:31 PM**

**Approval of July Meeting Minutes**

**Uniform Proposal Presentation: Luke Waller**

- Overview: Luke presented a proposal to replace the current crew uniforms with new designs from 776 BC, a high-quality brand used by teams like Harvard and national teams.
- Presented Slides:

### WHY NEW UNISUITS?

- Men's team feedback
- One Piece benefits
- Strong preference for 776
  - 776 trusted reputation
  - 776 high quality attributes

### PRICING AND INFO

- Base pricing:
  - 40m + 40w = \$90 per unisuit
  - 51m + 51w = \$80 per unisuit
- Timing:
  - ~8 weeks from placing order to delivery
  - 21 March for Polar Bear Regatta – order NLT mid-January

Any extra questions? Email me:  
lukewaller08@gmail.com

- Key Points:
  - Current two-piece JL uniforms have issues: loose fit, low-quality fabric, non-waterproof, prone to tearing, must keep track of both pieces, and potential for getting caught in slides during races.
  - Proposed 776 BC uniforms:
    - One-piece design (men's and women's versions), tighter fit, waterproof, sweat-wicking, and more durable.
    - Cost: \$90 per uniform for orders of 40–45 units; \$80 per uniform for orders of 51+ units (men's and women's counted separately).
    - Order timeline: Must be placed by mid-January (13–17) for delivery by Polar Bear Regatta (around March 21).
  - Survey Results
    - Total (60 respondents):** (included men's/women's athletes and parents, excluding coaches). 25 (42%) supported new uniforms; 50 (83%) of parents were willing to pay.
    - Men's athletes (17 respondents):** 10 (58%) want new uniforms; 16 (94%) of parents willing to pay.
    - Men's parents (14 respondents):** 5 (35%) want new uniforms; 13 (92%) willing to pay.
    - Women's athletes (12 respondents):** 5 (42%) want new uniforms; 7 (58%) of parents willing to pay.
    - Women's parents (17 respondents):** 5 (29%) want new uniforms; 14 (82%) willing to pay.
  - Concerns Raised:
    - Fit issues, especially for women (e.g., neckline, sizing variety).
    - Cost concerns and potential impact on team equity (e.g., risk of creating "haves vs. have-nots").
    - Logistical challenges with sizing and ordering, especially for novices.
    - Uniform rules (e.g., coxswains in mixed-gender boats must match boat uniforms).
  - Proposed Solutions:
    - Open a 776 "Club Shop" for individual purchases, allowing rowers to opt in without mandating team-wide adoption.
    - Obtain samples for try-ons to assess fit, particularly for women.

- Conduct a follow-up survey to confirm parent willingness to pay and women's team approval.
- Consider budgeting for uniforms next year if not feasible this year and making an official 4-year uniform purchase rotation from here on out.
- Presented Plan by John:
  - September 10th, start the conversation of possible new uniforms and the \$100 cost.
  - October and November board meetings to spread word of possible new uniforms to returning rowers.
  - December 1-12th, uniform try-ons and parent survey
  - Decide by January 6, 2026, to meet the mid-January order deadline.

### **Captains Report:**

- Charlotte raised questions regarding the Spartan Spree event:
  - Inquired about the number of rowers required to attend.
  - Noted that all attendees, including captains, must sign up to participate.
- Charlotte plans to meet in the coming days to work on the tri-fold.

### **President's Report: Amy Rozier\***

(#6 is the email I sent a week or so ago, the *red* is updates on that.)

1. Reaching out to people who responded as "might be interested" in Spirit Wear, Transportation and Regatta Support.
2. Sara Collins has volunteered to be Regatta Support. Working on setting up her access to email/Google Drive. Gretchen Alemian (Ella's mom) volunteered to take the spirit wear position. Transportation is still a vacant position.
3. Met with Chad Beers re: transition to Novice Liaison.
4. Met with the Budget Committee on 2024-2025 closeout and 2025-2026 budget.
5. Greg Alemian (Ella's dad) volunteered to "take the reins" on grilling at Stotesbury, if we go that route.
6. Recruiting -
  - Met with a smaller group after July Board meeting (notes below that were emailed to the Board previously)
    - **8/14/25 - 9 am - 1 pm, Spartan Spree as WSHS**
      - Captains are working on the tri-fold info board, recruiting teammates who are good at drawing in ("grabbers") and talking with ("talkers") kids & parents, and getting a video to put on a loop at the Crew table
      - Erica presented fliers with upcoming events, how to join, why joining crew is a great opportunity
        - The board decided on one.
      - Parents and athletes should be wearing Spartan Crew t-shirts/tanks.
      - Will need both parents and athletes to talk with prospective athletes and their parents (TTSU sheet)
      - I'm checking back in with Rosie about having Daniel in slings by Door 5, along with our Team tent;
        - *8/4/25: No response from school yet, trailer is not easily accessible at the school -- scratching having a boat at Spartan Spree.*
    - **9/10/25 - Spartan Crew Info Night at WSHS Cafeteria, 7-8pm**
      - Cafeteria has been reserved
      - Amy - to update the presentation with important dates for this season and attendance policy (still working on this)
      - Wear Spartan Crew t-shirts & name tags (I have some name tags from last year)
      - Would like to have, **at minimum**, the following adults in attendance: at least one coach, Executive Board, Novice Liaison

Rep. I'd like to have more people involved in the presentation this year :)

- Other parents to greet & mingle (TTSU sheet)
- Captains & Athletes (TTSU sheet) will move ergs to the hallway outside the cafeteria to engage the interested students while the parents attend the presentation

■ **9/13 Open House at Sandy Run 9-11 am**

We'll have 5 "stations" with at least one adult "manning the station" and parent/athlete dyads to usher families through the stations.

- Station 1 "Welcome Station": Lot C, Team Tent, set of parents - Where we will have a parent/athlete team greet interested families and stay with that family while walking them to the "stations". At Station 1 - explain regatta and practice parking, show entrance to path to grandstands, have more of same flier that was at Spartan Spree (or was this going to be a small flier with the "stations"? On walk to Station 2, talk about your experience on the team, what is exciting, what you've gained/learned, general info.
- Station 2: Team Tent site - Another set of parents, explain team tent on regatta days, point out erg room & gas lockers, benches where kids meet after practice
- Station 3: Outside Boathouse (boat on stands like last year) - coaches & athletes explain the boats, let them sit in a boat, talk about practice
- Station 4: Inside Boathouse - Coxswains to show the equipment/boats, share what a typical regatta day is like
- Station 5: Launch Dock - coaches, senior rowers, launch drivers - need a boat in the water for kids to sit in a boat and get the feel for taking a stroke, launches available for "tours of the river/racecourse"

- \*\*Name tags and Spartan Crew attire will be important as this is also a VASRA workday.

■ **"Parent Mixer" at Learn-to-Row - TBD**

- Walk to grandstand

**Away Regatta Chair: Elisha Matvay**

1. Stotesbury Regatta:

- **Travel:** Contract signed with travel agent for hotel. Two 56-passenger buses reserved (\$6,500 each), but exploring smaller buses or vans to reduce costs.
- **Catering:** Thursday dinner to be catered; Friday and Saturday breakfast is provided by the hotel, Friday lunch exploring grilling (Greg and Chad Beers volunteering); Friday dinner at Splits; Saturday lunch via box lunches.
- **Cost:** Estimated at \$550-\$600 per rower if we have to do the 2 buses with 60 rowers (up from \$450 last year). Early payment options to be offered.

2. Nationals:

- Still no date or location.

**VP-Ways & Means & Leaf Raking : Jen Riordan\***

- **Popcorn Sales:** Proposed for early December (holiday sales) and early March (before Stotesbury). Funds can offset dues or Stotesbury costs.
- **Bingo:** Scheduled for March 8, but conflicts with a church event. Alternative dates (March 1 or 22) to be explored.

**Treasurer: Melissa King\***

- Current reserve: \$5,000, with a goal of \$10,000 by year-end for a new boat payment in two years.
- Uniforms not budgeted for this year; maybe in 2026.
- Boat payments are set on autopay.

**Team Liaison: Brittany & Bumper Warren**

- **Bingo Night:** Eternal Life Ministry church has a long-standing relationship with WSHS for cafeteria use, booked for Sundays for the next 5 years. Last year, they moved their Sunday event for us. Bumper will contact the church to request moving their event for one of these dates (in order of preference): Feb 8, Feb 1, or Feb 22.
- **Bingo Committee Meetings:** All locations on the blue side are booked except for Feb 5, when the orange side or a classroom is available.
- **General Membership and Pasta Load:** Scheduled for March 20, but conflicts with Eid, a FCPS observed nighttime holiday. Bumper will check availability for March 19 as an alternative.
- **Award Ceremony:** June 3 is unavailable due to a booked location. Bumper will confirm if June 10 is available.
- **Board Meetings:** All confirmed and booked.
- **Bag Drop-Off for Stotes:** Planned for May 13 at the dance studio. Date for forms drop-off still needed.
- **Chaperone Meeting:** Will be held virtually.
- **Spirit Wear:** Bumper has the spirit wear boxes and plans to deliver them to the school this week or next for the open house.

**Secretary's Actions: Christina Bassi**

1. **New Monday Review Process (Meeting Streamlining Initiative)**
  - Amy recommended establishing a **Monday Review** to help keep our monthly Tuesday meetings focused and efficient.
  - For next month's meeting:
    - Members are asked to add their **updates to the shared Google Doc that Christina will send out by Sunday at 7:00 PM**, the Sunday before our monthly board meeting.
  - Members will have time to review the shared Google Doc on **Monday**, the day before the meeting, so meetings can be focused on discussions rather than updates.

**Volunteer Coordinator: Dana Baer**

- Requested the sign up times for the Spartan Spree, Crew Info Night, and Sandy Run Open House.
- Voiced concern for parents front loading their six volunteer points. The board was not concerned and said there will still be volunteers later when needed.

**VP-Ops: John McNamara\***

- No new information to share.

**VP-Admin: Erica Fortin\***

- **Shared Document:** Melissa and Erica will create a shared Excel document.
- **Website Management:** Discussion on deleting old Stotes documents. Amy recommended hiding them instead. Decision to allow Amy to manage deletion of records for people who have dropped out to ensure necessary data is retained.
- **Website Enhancements:** Plans to set up directions and enhance the website's appeal. Board approves "jazzing it up."
- **Attendance Policy:** Needs a completed written attendance policy to open registration. Board agrees registration should open on October 1.
- **Calendar Access:** Working on a convenient way for everyone to access all calendars.

- **US Rowing Dues:** Figuring out the payment process for US Rowing dues, not due until January.
- **Open House Fliers:** Discussion on printing Open House fliers. John recommended printing 25-50 copies, as most people photograph them on their phones.

**Publicity & Communications Coordinator: Allison Baker**

-XX

**Novice Representative: Chad Beers**

-XX

**Dining Out: Christina Kelsh**

-XX

**RaiseRight: Christy Brown**

-XX

**Coaches' Reports:**

-XX

**Launches: Jon Waller**

-XX

**BINGO: Erica Catterall**

-XX

**Scholarship: Anissa Craghead**

-XX

**Spirit Wear: Gretchen Alemian**

-XX

**Regatta Support: Sara Collins**

-XX

**Transportation Coordinator: **VACANT****

-XX

---

Board Meeting was officially adjourned at **9:44 PM**