# GUSTINE REDSKINS YOUTH FOOTBALL AND CHEER BOARD MEMBER APPLICATION PACKET CHECKLIST

NAME						
	POSITION APPLYING FOR					
	GRYFC BOARD MEMBER APPLICATION					
	REVIEW GRYFC BI LAWS					
	COPY OF TVYFL DOJ FINGERPRINT FORM AND RECEIPT					
	<ol> <li>REGISTERED ON SPORTS PLUS- Go to www.gustineredskins.com</li> <li>Registration will open January 1st for the new season.</li> <li>Click on the Register now button( top right hand corner).</li> <li>Scroll down to 2024 Staff/Board/Volunteer registration</li> <li>All information will need to be filled for the application to be accepted.         <ul> <li>Include a profile picture on SportsPlus.</li> </ul> </li> <li>Download the SportsPlus App on your smartphone.</li> </ol>					
	COPY OF DRIVER'S LICENSE AND CAR INSURANCE					
	COPY OF VALID CPR/FIRST AID CERTIFICATION FOR INFANTS, CHILDREN AND ADULTS (IF APPLICABLE)					

\*Application and documents are due December 1 to any Board Member or email packets with documents to <u>RedskinsGustine@gmail.com</u>\*

# Gustine Redskins Youth Football & Cheer

**Board Member Application** 

Date:	
Applicant Information:	
Name:	
Address:	
Contact #:Email Address:	
Occupation:	
Board Member Position Applying for: Please check off all positions you are applying for. <u>Executive Positions</u> :       President         Secretary       TVYFL Football Representative         Treasurer       Player Safety Coach	
Other Board PositionsFundraising CoordinatorVolunteer CoordinatorMediaConcessions CoordinatorWebsite AdministratorEquipment ManagerMember at Large	
<b>Experience:</b> Please list other boards you may have participated on. If none please write none.	
Name of Board Position Held Years Served Contact Info of Past Board President	
If you need more room, please attach a separate copy.	

# **Board Member Agreement**

Do you have a child participating in the GRYFC organization? \_\_\_\_\_\_. If so what program and level

If elected as a board member registration fee, equipment fee and volunteer fee will be waived for your child(ren). You will be responsible for participating in fundraisers and the purchase of uniform(s) for your child(ren).

If you do not have a child(ren) participating in the program then you may participate in the fundraiser(s) but not required.

Have you ever been convicted of a crime other than a traffic violation? If so, please submit a typed, signed statement of the crime/judgment and attach to this application.

I have read and fully understand the Gustine Redskins Youth Football and Cheer Bi Laws for my position(s) that I am applying for. I will abide by these rules and certify that the answers I have given to the above questions are true and correct. This application must be filled out with all questions answered and forms completed. Any incomplete applications or forms not completed/submitted will not be accepted. Any violation of the Bi-Laws, TVYFL Rules, GRYFC Code of Conduct, and or answers submitted untruthfully will be grounds for immediate termination of affiliation with the Gustine Redskins Youth Football and Cheer organization.

Print Name	Signature		
>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	•>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	
Approved () Denied ()		Date//	
Print Board Member Name	Position	Signature of Board Member	

# **GUSTINE REDSKINS YOUTH FOOTBALL & CHEER ORGANIZATION a.k.a G.R.Y.F.C**

# A Non-Profit Organization

# Restated Bylaws January 4, 2023

#### **ARTICLE I - NAME & AFFILIATION**

1) The Name of this organization is Gustine Redskins Youth Football and Cheer.

The organization will be referred to as GRYFC throughout the remainder of this bylaws.

2) Non-Profit Status: GRYFC is a non-profit organization and operates under the Federal Identification number of 84-5006795.

3) Affiliation: GRYFC operates in affiliation with the Trans Valley Youth Football League.

4) All Bylaws of TVYFL supersede the bylaws of GRYFC.

# **ARTICLE II - LOCATION**

1) Principal Location of the Organization: The principal location for transaction and affairs of this organization is Gustine, Merced County, California. The mailing address is PO Box 4, Gustine, CA 95322. However, The Board of Directors may change this at any time, so should they choose to do so.

# **ARTICLE III - DEDICATION OF ASSETS**

1) This organization's assets are irrevocably dedicated to the public benefit of Charitable purposes. No part of the net earnings, properties, or other assets of the organization, on dissolution or otherwise, shall ensure to benefit any private person, individual, director, or officer of the organization. On liquidation or dissolution, all properties and assets remaining after payment, or provision for payment of all debts and liabilities of the organization shall be distributed to a non-profit fund, organization or foundation that is operated for charitable purposes and that has established its exempt status under Internal Revenue Code Section 501(c)(3)

# **ARTICLE IV - PURPOSE & OBJECTIVE**

Gustine Redskins Youth Football & Cheer shall:

1) Promote the theory and practice of principles of good citizenship.

2) Take an active interest in the social and moral welfare of each player.

3) Unite the players in the bond of friendship, good fellowship and mutual understanding of the game and a sense of community.

4) Encourage discipline and promote high standards in sportsmanship, physical fitness, and the fundamentals of football and cheer.

5) Create and foster a spirit of generous considerations among the players regardless of race, religion, national origin or sex.

6) Provide an opportunity to play the game in a supervised, organized, and safe manner and keep the welfare of the participation free of any adult ambition and personal glory.

7) Work in coordination and harmony with Gustine High School Football and Cheer programs for the mutual benefit of both organizations.

# ARTICLE V - FUNDRAISING

1) The GRYFC program is not sponsored by the county of Merced and therefore, must earn all funds necessary for operation of all program activities.

2) All fundraising activities undertaken by GRYFC shall be presented to and approved by the Board of Directors in a timely manner prior to the commencement of such activities.

3) Fundraising activities of GRYFC are limited to those which are legal and lawful, and those deemed appropriate, by the Board of Directors, to the overall purpose and objective of the program.

4) Directors and Parent/Guardian Participation: Members of the Board of Directors are expected to be the core of the fundraising efforts. Parents of the team members, who are not members of the Board of Directors, will be contacted as necessary to provide assistance with the conduct of various fundraising activities. It is not necessary, or expected, that all members of the Board and all parents will be participating in every event, but rather that the workload be evenly distributed amongst members of the Board and other parents, so long as their participation is necessary and they are ready and available to participate.

5) All athletes are required to participate in a minimum of the two annual league fundraisers every season.

#### **ARTICLE VI - OFFICERS**

1) The purpose of the Board of Directors is to plan, organize, and conduct the GRYFC program subject to the guidelines and limitations outlined in this Constitution and Bylaws, as well as those of the Trans Valley Youth Football League (TVYFL).

2) The following will be elected officers of the organization and shall be considered the Executive Board of Directors and the Board of Directors.

- President
- Vice President
- Secretary
- Treasurer
- Football Rep
- Cheer Rep
- Player Safety Coach

Seats will be held for a 2-year term in consecutive years.

a) The following will be elected officers of the organization and shall be considered part of the Board of Directors, seats will be held for a one year term.

- Equipment Manager
- Concessions Coordinator
- Fundraising Director
- Volunteer Coordinator
- Communications Representative
- Media Representative
- Member(s) at Large (maximum of two; however, total number of board members must remain an odd number)

3) The Board of Directors shall consist of positions that best serve the needs of GRYFC. All board members should be adults of good moral character and standing in the community. The Board of Directors shall consist of seven executive officers (E-Board) and all other board member

positions shall be added or removed with a two-thirds vote of the E-Board. All board positions should have a description of required duties in these Bylaws. The President votes in a tie.

4) The nomination of officers shall be by a nominations committee of a minimum of three(3) persons and shall be appointed by the president during one of the December meetings.

5) Prior to December 1st, the committee shall submit a slate for each officer. Nominations will be accepted from any standing Board member, coach or immediate family member of a player or cheerleader who participated with the GRYFC during the previous TVYFL season. Committee shall include those adults who have been active and productive members of the program and who have indicated their desire to be contributing members of the Board of Directors. The election shall be conducted on an annual basis at a general meeting between December 2nd and December 15th (at the discretion of the current Board). Board Positions will be voted in by a majority vote of those in attendance and those qualified to vote (The Executive Board). Any interested party shall complete the DOJ fingerprinting process prior to any subsequent voting.

6) Executive Board members shall remain in office for two consecutive years, all other officers are to remain in office for one year. All Board of Directors positions shall be elected at the end of the standing Directors term. Term will run from January 1st through December 31st. Any standing Board member may run for a different position on the Board other than the position currently held. If they win, they must resign from their current position as no member may hold more than one position with the GRYFC Board at any time. There shall be no limit to the number of terms an officer may serve. During the final term of the President, a President-Elect shall be designated by the majority vote of the Board of Directors. All members of the Board of Directors may remain in office for their entire term provided they continue to actively participate and contribute to the planning, organization and conduct of the program, and do not miss three (3) consecutive Board meetings without prior permission from the President.

7) A member may resign from the Board of Directors or be considered to have resigned after missing three (3) consecutive meetings, without a valid reason or excuse. However, a member can only be removed or dismissed from their position by a two-thirds majority vote of the E-Board, provided they have a valid ground for conducting the vote.

8) The Board of Directors shall fill any vacancies occurring on the Board of Directors. Directors appointed to fill a vacancy shall serve for the unexpired term of his/her predecessor. Nominees shall be recommended by the President and confirmed by a Two-Thirds majority vote of the E-Board.

9) The Board of Directors shall meet at a minimum, on a monthly basis for the purposes of conducting official business. Date, place and time shall be determined by the Board of Directors and may vary during peak activity months, such as during the football season. Pre-Season and postseason meetings may be conducted on a more frequent basis as the board deems necessary. Attendance requirements will be set by the President.

10) An Executive session may be called by any member of the E-Board as part of the agenda or any regular meeting, or as a special meeting to discuss topics such as personal, security, confidential gifts or donations, pending litigation and acquisition of property. Other topics which are deemed by the Board as not proper or necessary to be discussed in public meeting may also be discussed in an executive session, an announcement detailing the action taken, but not the discussion leading up to the action, shall be made by the President and such action shall be entered into the official minutes of the regular meeting. Minutes of all executive sessions shall be kept in confidence by the Secretary for use by the board of Directors only and are not available to other parents or the general public.

11) The Agenda for each meeting shall be prepared by the Secretary under the direction of the President and shall contain all items of business necessary for consideration and action by the Board of Directors. Members of the Board, parents and others wishing to address the Board regarding a particular subject must contact the President no later than five (5) days prior to the Board meeting to be included on the agenda; and such items may be 'tabled' until the next regular meeting, at which time, it will be included on the official agenda.

12) All meetings of the Board of Directors are closed to the general public; an agenda is not required by law to be published prior to any meetings. Parents or others interested in attending a meeting should contact a Board member for a date, time and place of the next meeting. Those wishing to attend are encouraged to express their opinions to a Board member prior to the meeting regarding matters being heard by the Board.

13) A quorum will consist of five (5) members of the Board of Directors. A quorum is necessary for voting on items of business and making the official policies of the Board.

14) Only members of the Board of Directors will vote on items of business or policy changes being heard by the Board, per each meeting's agenda. Others present at Board meetings may state their opinions on items being heard but may not participate in voting. All decisions will be made by a two-thirds majority vote by the Board.

#### ARTICLE VII - DUTIES OF EXECUTIVE OFFICERS & BOARD OF DIRECTORS

1) **President (2 year term; 1 vote on Board Matters, only time the president is able to vote is when a tie vote occurs):** The President is responsible for the overall development of both football and cheer and shall work with both Football and Cheer Representatives to develop the program. The president shall ensure that all aspects of the board are functioning and communicating. The President shall preside at all meetings of the Board of Directors and shall act as member of all committees. The President shall appoint any chairperson and/or

committees necessary for the conduct of the program. All committees shall be documented with the names of members serving on the committee, the purpose for the committee and a start and end date for the committee. Committee members may be asked to attend a board meeting for the purpose of reporting its progress or findings to the Board.

2) Vice President (2 year term; 1 vote on Board Matters): The Vice President (VP) shall assume the duties of the president in his/her absences, The VP shall preside at any meetings when the president is not in attendance. The Vice President shall host monthly meetings for athletes' parents for the purpose of distributing information for upcoming events/games. The Vice President shall organize ideas for every event and home game (i.e. themes, decorations, fundraisers, etc.) All expenses shall be discussed/approved by the Board of Directors prior to any purchases. The Vice President shall form committees to help with events such as homecoming and end of season banquet. The Vice President is responsible for arranging for the uniforms for the football players in conjunction with another board member who will be assigned by the President using funds as appropriated by the Board of Directors. All uniforms must be voted on and approved by  $\frac{2}{3}$  majority board vote.

3) **Treasurer (2 year term; 1 vote on Board Matters):** The Treasurer shall be custodian of the funds, receive all monies for both football and cheer, make disbursements as approved by the general board and/or the executive board. The Treasurer shall preside at all meetings in the absence of the President and Vice President. The treasurer shall maintain adequate and current records for any bank accounts, and any property or equipment owned by the league, and any other business or financial transactions conducted by the league. The treasurer will maintain a file of all correspondence, bills and invoices sent and received for and by the league in regard to business or financial transactions. Only those funds approved by the Board of Directors shall be credited to or debited from the league's bank account. The Treasurer shall be responsible for tracking all funds credited to and debited from the league's bank account and for preparing a monthly Treasurer's report which will detail all of the previous month's transactions on the first-regular meeting of the month and the current month's transactions on the last regular meeting of the month. A copy of such a report shall be made for each member of the Board and presented at each regular meeting.

4) **Football League Representative (2 year term; 1 vote on Board Matters):** The Football Representative is responsible for attending TVYFL meetings. He/She will be responsible for voting on all matters related to football and shall do so with the best intentions for GRYFC. He/She shall be responsible for the recruitment, training and conduct of the football coaches. The football Representative shall be responsible for arranging adequate supervision of the football players at all times. The football Representative is required to attend all practices and games. The Football Representative is responsible for arranging for the uniforms for the football players in conjunction with another board member who will be assigned by the President using funds as appropriated by the Board of Directors. All uniforms must be voted on and approved by  $\frac{2}{3}$  majority board vote.

5) **Cheer League Representative (2 year term; 1 vote on Board Matters)**: The Cheer Representative is responsible for attending TVYFL meetings. He/She will be responsible for voting on all matters related to Cheer and shall do so with the best intentions for GRYFC. He/She shall be responsible for the recruitment, training and conduct of the Cheerleading coaches. The Cheer Representative is responsible for arranging for the uniforms for the cheerleaders in conjunction with another board member who will be assigned by the President using funds as appropriated by the Board of Directors. All uniforms must be voted on and approved by  $\frac{2}{3}$ majority board vote. The Cheer Representative shall be responsible for arranging adequate supervision of the Cheerleaders at all times. The Cheer Representative is required to attend all practices and games.

6) **Secretary (2 year term; 1 vote on Board Matters):** The Secretary will keep a book of minutes from all meetings of the Board of Directors, separate from the book of minutes from all Executive Sessions. The Secretary will prepare and maintain a file of all correspondences sent and received by all Board Members. The secretary will prepare copies of agendas, minutes, correspondences, etc. for all members of the Board. The Secretary shall make sure all game day rosters are printed and given to the football and cheer representative.

7) **Player Safety Coach (PSC) (2 year term; 1 vote on board matters):** Player Safety Coach is responsible for ensuring all coaches receive the proper training and certifications for either football or cheer. Including instruction on concussion recognition and response; heat preparedness and hydration; sudden cardiac arrest; proper equipment fitting; shoulder tackling; and blocking. The PSC is responsible for making sure every coach is teaching proper technique to prevent injury to athletes. The PSC is expected to create and maintain and educate all coaches on an emergency action plan in the event of an injury during practice or at games. The PSC is expected to be present at all games and in the event the PSC feels a child needs to be removed from practice or a game, he/she is to get another E-Board member and together they will make the best decision as it pertains to that child's health and safety. PSC is required to attend all practices and games.

8) **Equipment Manager (1 year term; 1 vote on board matters):** The Equipment Manager shall be responsible for keeping an inventory list of all items owned by GRYFC. The equipment manager shall maintain a list who has been issued equipment and who has turned in equipment. The equipment manager shall work with the football and cheer Representatives with approval of the board to purchase needed equipment. The equipment manager is responsible for the shipment of football items for purposes of reconditioning.

9) **Concession Coordinator (1 year term; 1 vote on board matters):**The Concession Coordinator is responsible for the planning, organizing, shopping for, preparing and selling of any and all items through the concession stand. The Concession Coordinator shall keep a report of all current inventories and needed food/supplies for all home games. All menu items, supplies, purchases, prices, etc. must be approved by the Board at a regular meeting prior to each game. Concession Coordinator shall provide the Treasurer all expense receipts the week of purchases.

10) **Fundraising Coordinator (1 year term; 1 vote on board matters) :** The Fundraising Coordinator shall develop a local fundraising or sponsorship programs for Board consideration and approval; then implement any approved Fundraising or Sponsorship plans conducted under the name of GRYFC program. The Fundraising Director shall oversee and coordinate any board approved fundraising activities. All fundraising or sponsorship activities will be subject to a two-thirds majority vote of the board and must be conducted according to the guidelines detailed in Article V.

11) **Volunteer Coordinator(1 year term; 1 vote on board matters)**: Volunteer Coordinator will coordinate with all team parent to assign work duty shifts for all parent volunteers (i.e. concessions booth, ticket booth and front gate). Volunteer Coordinator shall be responsible for recruiting volunteers through various techniques (databases, email, social media etc.) The Volunteer Coordinator shall produce and distribute schedules for activities and assign responsibilities to the right people for special events. The Volunteer Coordinator shall keep detailed records of volunteers' information and assignments.

12) **Communications Representative (1 year term; 1 vote on Board matters):** The Communication Representative will manage all social media platforms (Facebook, Instagram and website if applicable) to keep parents informed on all current events/games. Communications Representative shall be responsible for maintaining the Website for purposes of registration. The Communications Representative is responsible for creating the best possible Website to promote positive interest in GRYFC and the dissemination of information such as but not limited to, registration, practice times, game day information and contact information of board members and coaches.

13) **Media Coordinator (1 year term; 1 vote on Board matters):** Media Coordinator shall be responsible for taking pictures at any games or events that GRYFC participates in. Media Coordinator is also responsible for the creation of flyers promoting activities of GRYFC. The Media Coordinator shall be responsible for dissemination of positive articles for the purpose recruitment and advertisement.

14) **Members at Large(1 year term; 1 vote on Board matters):** Members of the Board not designated as Executive Officers or Board of directors and shall be called Member at Large. Members at Large are voting members. Members at Large will be appointed to various duties by the president and are expected to help, plan, promote and conduct GRYFC in accordance with the constitution and bylaws. Members at Large must meet the criteria for elections previously detailed in Article VI, section 3. Two adult members of the same household are not encouraged to serve concurrently as Members at Large, except in cases where the board is unable to otherwise fill an open position within a reasonable amount of time. Members at Large should be

an available contact point within the organization for parents, be ready to assist on game days, and support the E-Board in their duties as required of them.

# **ARTICLE VIII - COACHES**

1) Appointment of Head Coaches: Each level of football and Cheer shall consist of 1 head coach. The position of head coach shall be an appointed position, and the appointment shall be made by the President and Football or Cheer Representatives. Each appointment shall be confirmed by a majority vote of the E-Board. This position is not a position that is to be voted in during the general election and should remain a non-political position. The candidate for head coach should have knowledge and experience from coaching as well as be organized and able to handle the duties required of him or her as the head coach.

2) Appointment of Assistant Coaches and Junior Instructors: The number of assistant coaches shall meet League Bylaws. All assistant coaches must maintain proper training and attend any training or clinic deemed mandatory by TVYFL and GRYFC. All assistant coaches shall be appointed by the Football or Cheer Representatives in cooperation with the Head Coach. Must complete an application and Code of Conduct Agreement. Assistant coaches will be chosen by head coaches and approved by board vote. Assistant coaches will be assigned only in the event the head coach has not chosen anyone to fill the position(s).

3) Head Coach Responsibilities: All Head coaches shall follow TVYFL and GRYFC Bylaws. Head coaches are responsible for the actions of assistant coaches and junior instructors assigned to their team. Head Coaches are responsible for the health and safety of every child on their team. Must complete an application.

4) Removal of Coaches: Per TVYFL Bylaws, TVYFL reserves the right to remove any coach as they deem necessary. Any board member or parent may request the removal of a coach however, any such request must be made in writing and submitted to the E-Board. Requests for removal of coaches should note the reasons for removal. The President or Vice President (if the request for removal is made by the President) may call for an Executive Session to discuss and vote on the removal of the coach. For a coach to be removed by the request of a parent or board member the issue must be voted on and passed with a two-thirds vote of the E-Board.

5) All coaching positions are a one-year term only and will be terminated at the conclusion of that specific TVYFL season, which ends upon completion of the TVYFL Super Bowl. Returning head coaches will be given priority for their respective levels.

6) Coaches will be issued equipment bags, equipment, coaches binders, and any other necessary items for the division and sport they are coaching. All issued equipment and coaches binders shall be returned at the end of season.

#### **ARTICLE IX – CHEERLEADERS**

1) GRYFC is a "First-Come-First-Served" cheer organization, Cheer Rep or Coaches shall not cut or remove participants from rosters based upon skill level.

2) The ages of the cheerleaders shall coincide with the age group of the squad and be in accordance with the current TVYFL Rule Book.

3) All GRYFC Cheer Squads shall share a primary role as Game-Day Cheerleaders, but will be allowed to participate in at least one Local or Regional Cheer Competition during the TVYFL Football Season, which ends at the conclusion of the TVYFL Super Bowls.

a) If a specific Cheer Squad successfully qualifies for a National Competition, a secondary or Post-Season Cheer Plan and Budget must be prepared by the Cheer Rep and presented for approval and consideration by the Board prior to making a participation commitment. Any post-season cheer activities or National Competition will be voluntary, and any cheerleader's family may opt-out of participation. Cheerleader's families who choose to continue must sign and acknowledge the Post-Season / National Competition Cheer plan which fully discloses ALL costs associated with the program.

b) Anyone wishing to conduct any type of fundraising activities or Sponsorships for Postseason Competitions must present them to the Cheer Rep. Cheer rep will then present them to the Board of Directors prior to the commencement of such activities for approval.

4) Cheerleaders always will present themselves in a cordial and positive manner, displaying good taste and good sportsmanship. This will include the wearing of uniforms, cheerleader motions, and or routines.

5) Cheerleaders will be benched for the 1st half of the game for failing to attend two (2) practices or being constantly tardy without any proper excuse. TVYFL requires a minimum attendance per week during the regular season. Cheerleaders will also be benched for showing a negative attitude towards any other member of the squad or coaching staff that is detrimental to the cheerleading squad. This includes members of the opposing team or spectators.

6) Head Cheer Coach and Assistant Coaching positions terminate at the end of any post-season Cheer Competitions.

#### **ARTICLE X - CONDUCT OF THE PROGRAM**

1) GRYFC shall operate on a calendar year basis, from January through December.

2) GRYFC will adhere to the guidelines regarding player eligibility, practice rules, games, facilities, ticket prices, first aid, conduct of youth and adults (including team members, cheerleaders, fans and coaches), scoring, coaching staff, and equipment as set forth in the TVYFL rules.

3) All checks, drafts, or other orders for payment of money issued in the name of GRYFC exceeding \$500 shall be signed by two (2) of the three (3) eligible members of the Board designated by the E-Board. No funds are to be disbursed outside the standard operating costs of the program without prior approval of the Board. Standard operating costs are small individual item purchases under \$500.00 that sometimes must be made at the moment. In such cases, the signed approval of the President, the Treasurer, and one other Board Member must be obtained and the purchase will be detailed and noted as an 'emergency expense within the standard operating costs' and discussed at the next regular meeting.

4) Prior to the start of the season, a budget, or projected budget, must be prepared, discussed and approved.

#### ARTICLE XI TEAM PARENT

1) To be considered for the position of Team Parent the applicant must read and accept the responsibilities and duties of a team parent below and submit a letter stating their intentions and desire to be the team Parent and complete the fingerprinting process as required by TVYFL. Once those steps have been completed the board will then consider their application and vote to approve the prospective applicants for the appointment of Team Parent for each level of Football & Cheer. This position fulfills the required volunteer hours for the current season.

2) Team Parents shall work well with the Head Coach for their team

3) Team Parent shall be responsible for assisting the Secretary in collecting documents necessary for binders as well as coordinate with parents on any missing documents needed for binder and League.

4) The Team Parent shall distribute/collect all funds for fundraisers and turn into the fundraiser coordinator.

5) The Team Parent will create a snack/drink schedule. Team Parent will coordinate the schedule with parents.

6) The Team Parent will work with the Volunteer Coordinator to assign shifts for all volunteer shifts (i.e. concessions, set up/cleanup, play counters, chain gang, and front gate).

7) The Team Parent will send out all communication to parents to keep them informed on

all current events/games.

#### **ARTICLE XII - GRIEVANCES**

1) All grievances or concerns shall follow chain of command and be addressed as follows:

a) Parents shall contact the Team Parent with any issue/concern.

b) Meeting then scheduled between the parent and the Head Football Coach/Cheer Coach of their division and League Representative.

c) If the issue/concern still has not been resolved then the President and Vice President will be advised and brought in to try and settle grievances.

2) If not satisfied with the outcome of the first procedure, then all grievances shall be submitted in writing within seven (7) days of said incident to the Board of Directors.

3) The Board of Directors will then set up a closed meeting with the person submitting the complaint with the Head Football Coach/ Head Cheer Coach in order to hear both sides of the issue (no other person associated with the complaint will be allowed to attend)

4) The Board of Directors will hear both sides of the complaint of said issue and then render a final decision that will bring the issue to a close. Regardless whether both parties agree to the decision, the decision will be final.

5) If the complainant is not satisfied with the final outcome of this procedure, they will have the right to submit a written grievance to the TVYFL Board of Directors within seven (7) days of the final decision. This written request is submitted to the League Representative.

6) If the above mentioned procedures are not followed, the complainant can be fined \$100.00 and\or their child can be removed from the team or organization.

# ARTICLE XIII SPONSORSHIPS

1) Sponsorships will require the parent/guardian to complete the Sponsorship Application prior to the deadline (TBD). The Board will vote to approve on a case by case basis.

2) The parent/guardian of any sponsorship recipient will be required to complete additional volunteer shifts (TBD) and participate in any league required fundraisers.

3) Sponsorships are only allowed for two consecutive years. If a sponsorship recipient meets all above requirements, extensions beyond the two years may be considered.

#### ARTICLE XIV BALANCES

1. All unpaid balances from the previous season must be reconciled prior to registration for the current season.

2. Current season fees must be paid in full prior to the start of preconditioning unless arrangements have been made and approved by the Board.

# **ARTICLE XV - OTHER BUSINESS**

1) Parent Notifications: Parents will receive a game and practice schedule. A copy of this constitution and bylaws, program information, and a/or a list of Board of Directors will be posted on our website and provided upon request. It shall be the responsibility of individual parents to contact Board Members or attend a Board meeting to stay informed of detailed activities of the board. Information necessary for the conduct of the program will be sent to parents via league participants (players), as needed, throughout the season.

2) Social Media: GRYFC may maintain a presence on social networking, media websites, and may maintain a website for the purpose of sharing positive support, discussions, as well as a channel for delivering relevant information in an easily accessible way. These webpages will be moderated for appropriate content by the members of the E-Board and those they designate as moderators for the task. Posts shall carry a positive tone, be non-confrontational, and not meant to stir up ill-will for or within the program. Questions regarding any type of business or how the program is run shall be directed to the appropriate individuals during regular board meetings only. Posts to any network sites that may be deemed unnecessary or inappropriate by the E-Board Members, or their designated moderators, will be removed and posters may be banned from future posts. Appeals of the ban may be lifted after discussion with the Board, during a regular meeting, or by appealing to the Board in writing. Guidelines for being placed on the agenda have been outlined in the previous section of these bylaws.

3) Parliamentary Practice: In the absence of rules in this constitution and bylaws, any item not previously mentioned in this constitution and bylaws will be decided with a two-thirds majority vote by the Board.

4) Amendments: Proposed changes to this constitution and bylaws may be submitted in writing by any Board Member at least one (1) week prior to the next regular meeting and will be decided upon at an Executive Session in accordance with a two-thirds majority vote of the E-Board prior to the next regular meeting.

STATE OF CALIFORNIA BCIA 8016 (Rev. 01/2018)

# REQUEST FOR LIVE SCAN SERVICE

Print Form

THIRD COPY (If needed) - Requesting Agency

Reset Form

Applicant Submission			
A4067 ORI (Code assigned by DOJ)	Volunteer Authorized Applicant Type		
Type of License/Certification/Permit OR Working Title (Maximum 30 characters -	fassigned by DOJ, use exact tile assigned)		
Contributing Agency Information:			
Trans Valley Youth Football League Agency Authorized to Receive Criminal Record Information	07400 Mair Code (rive-digit code assigned by DCJ)		
P.O. Box 576646 Street Address or P.O. Box			
	Contact Name (mandatory for all school submis	alona)	
Modesto CA 95355 City State ZIP Code	Contact Telephone Number		
Applicant Information:			
Last Name	First Name	Middle Initial SumX	
Other Name (AKA or Alias) Last	First	Suffix	
Date or Birth Sex Male Female	Unversitioense Number		
Height Weight Eye Color Hair Color	Number (Agency Billing Number)		
Place of Birth (State or Country) Social Security Number	Misc. Number (Other Identification Number)		
Home Address Street Address or P.O. Box	City	State ZIP Code	
Your Number: OCA Number (Agency Identifying Number)	Level of Service: DOJ FI	BI	
If re-submission, list original ATI number: (Must provide proof of rejection)	Original ATI Number		
Employer (Additional response for agencies specified by statute):			
TVYFL- Employer Name	07400 Mail Code (five digit code assigned by DOJ)		
Street Address or P.O. Box			
City State ZIP Code	Telephone Number (optional)		
Live Scan Transaction Completed By:			
Name of Operator	Date		
Transmitting Agency LSID	ATI Number Amoun	t Collected/Billed	

SECOND COPY - Applicant